

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723
DATED: 03.08.2024



TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723 DATED: 03.08.2024

Rate Contract regarding

- 1. Supply, Installation, Testing, Commissioning (SITC) & Comprehensive Annual Maintenance Contract (CAMC) of Note Counting Machine With Fake Note Detector**
- 2. Supply, Installation, Testing, Commissioning (SITC) & Comprehensive Annual Maintenance Contract (CAMC) of Note Sorting Machine (1+1 Pocket)**

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

(A) Disclaimer

The information contained in this Tender document or any information/documents provided subsequently to vendor(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the vendor(s) on the terms and conditions set out in this Tender document and all other terms and conditions subject to which such information is provided. This Tender is neither an agreement nor an offer and is only an invitation by Bank to the interested parties/Vendors for submission of bids. The purpose of this Tender is to provide the vendor(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank, this Tender does not claim to include all the information each vendor may require. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this Tender. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend, supplement or annul the information in this Tender.

(B) Brief about J&K Grameen Bank:

“J&K Grameen Bank”, a Regional Rural Bank created by amalgamation of Jammu Rural Bank and Kamraz Rural Bank by Government of India while exercising power conferred by Sub-Section (1) of section 23(A) of the Regional Rural Bank's Act,1976 vide notification dated 30th June 2009, issued by Ministry of Finance, Department of Financial Services, carrying on Banking Business, having its Head office at Narwal, Jammu, Pin-180006, Jammu and Kashmir, hereinafter referred to as the “Bank”.

Detailed information about J&K Grameen bank is available at Banks website www.jkgb.in.

(C) Objective of Tender

To enter into rate contract with eligible vendor for Supply, Installation, Testing, Commissioning (SITC) and Comprehensive Annual Maintenance Contract (CAMC) of Note Counting Machines with fake note detector and Note Sorting Machines (1+1) pocket for Branches / Offices of the Bank located in UT of J&K and UT of Ladakh for a period of 03 years.

The Tender document can be downloaded from official web site of the Bank www.jkgb.in Other details i.e. specifications and Terms and Conditions will be available along with the Tender document.

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723**DATED: 03.08.2024****(D) Schedule for Tender Process:**

1. TENDER Ref. No.	JKGB/GAD/ NCM & NSM /2024-25/2723 Dated: 03.08.2024
2. Scope of Work	Rate Contract for Supply, Installation, Testing, Commissioning (SITC) and Comprehensive Annual Maintenance Contract (CAMC) of a. Note Counting Machines with fake note detector b. Note Sorting Machines (1+1) pocket For Branches / Offices of the Bank located in UT of J&K and UT of Ladakh
3. Mode of Tender Submission	Offline
4. Contact details for correspondence regarding this TENDER	Mr. Ravi Kumar General Administrative Department, J&K Grameen Bank Head Office, Narwal-180006, Jammu E-mail: ravi.kumar@jkgb.in Contact No. 9797127377 / 9469509097
5. Tender Type	Open
6. Base Currency	INR (₹)
7. Consortium	Consortium Bids are not allowed.
8. Tender Document Availability	Document can be downloaded from the Bank's website: www.jkgb.in upto 27.08.2024
9. Tender Type	Two Bid System – Technical Bid and Commercial Bid
10. Pre-bid queries	Interested vendors may submit their queries at ravi.kumar@jkgb.in upto 15.08.2024
11. Pre-bid Conference	16.08.2024 at 11:00 A.M. at JKGB Head Office, Narwal, Jammu
12. Last date and time for Bid submission	27.08.2024 upto 05:00 P.M
13. Address for submission of Sealed Tender	The General Manager, J&K Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu
14. Technical Bid opening date	28.08.2024 at 12 NOON at JKGB Head Office, Narwal, Jammu

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

15. Commercial Bid opening date	To be communicated separately to technically qualified vendors only
16. Project Duration	Three (03) years
17. Tender Fee (Non-refundable)	Rs.590/- (Five Hundred Ninety only),
18. EMD (Earnest money Deposit) Amount (₹)	EMD of Rs.5,000/- (Rupees Five Thousand only) in the form of TDR pledged to the General Manager J&K Grameen Bank, Head Office, Jammu. Validity of EMD should be atleast 06 months

(E) INSTRUCTIONS TO THE VENDORS:

- 1. Vendors are required to submit details about their firm / organization, experience, technical personnel in their organization / firm, competence and adequate evidence of their financial standing etc. and should submit duly signed and stamped copies of all the required documents and Annexures enclosed with the tender document.**
- 2. Each page of the tender should be duly signed and stamped by the vendor or authorized signatory (Power of Attorney should be provided).**
3. The Vendors are advised to submit 03 sealed envelopes in a single envelope as per details mentioned below:
 - a. **Sealed Envelope -1:** All documents like tender document, Annexures, EMD, Tender fees receipt any other relevant document should be enclosed in Sealed Envelope – 1 and named as “Technical Bid regarding SITC and CAMC of NCM and NSM (1+1) pocket machines”.
 - b. **Sealed Envelope -2:** Duly filled Commercial Bid as per Annexure - 6 should be enclosed in Sealed Envelope – 2 and named as “Commercial Bid regarding SITC and CAMC of NCM”.
 - c. **Sealed Envelope -3:** Duly filled Commercial Bid as per Annexure - 7 should be enclosed in Sealed Envelope – 3 and named as “Commercial Bid regarding SITC and CAMC of NSM (1+1) pocket”.

NOTE: All the three sealed envelopes should be enclosed in a single Sealed Envelope and named as “Rate Contract for Supply, Installation, Testing, Commissioning (SITC) and Comprehensive Annual Maintenance Contract (CAMC) of Note Counting Machines with fake note detector and Note Sorting Machines (1+1) pocket for Branches / Offices of the Bank located in UT of J&K and UT of Ladakh for a period of 03 years “. Vendor should

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

clearly mention the name of the firm, valid e-mail address and contact no. on all 04 sealed envelopes.

4. The sealed envelope should be addressed to

"The General Manager, J&K Grameen Bank Head Office, Near Fruit Complex Narwal-180006, Jammu".

5. Training must be provided to minimum 02 staff members of the concerned Branch for operating the machine after installation. A certificate may be provided in this regard duly verified by Branch Head / Incharge.

6. Clarifications if any, may be sought from General Administrative Department of J&K Grameen Bank, Head Office at pdg.hoj@jkgb.in.

7. Canvassing in any form is strictly prohibited and the tender of such vendors who are found involved in canvassing will be liable to be rejected / blacklisted.

8. Tender shall be rejected if the envelope is not sealed or if any conditional tender is submitted by the vendor.

9. The intending vendors are categorically advised to submit all documents strictly in the attached formats only. The information required should be neatly filled/typed in each and every columns and row of the Formats. The applications received without properly filled formats and without containing desired information in each and every columns/points/row of various Annexures shall be treated as INCOMPLETE and such tenders shall be summarily rejected without any reference to the vendor and at the vendor's risk and responsibility.

10. J&K Grameen Bank reserves their right to reject any or all the tenders in part or whole without assigning reasons thereof.

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

(F) TERMS AND CONDITIONS:

The following terms and conditions will be binding on all the Vendors. These terms and conditions will also form a part of the Service Level Agreement, to be executed by the Successful Vendor and shall be applicable during the complete term of the agreement with the Successful Vendor/s:

1. Tender fees (non- refundable) of Rs.590/- (Five Hundred Ninety only), to be remitted through NEFT / IMPS as per below mention details:
 - A/C No. : 2000530100000217
 - A/c Name: Tender fee
 - IFSC : JAKAOGRAMEN
 - Bank Name: J&K Grameen Bank
2. **The Contract period shall be for a period of 03 years** and may be further renewed for a period of 01 year at the sole discretion of the Bank, on mutually agreed Terms & Conditions of both the parties. Tenderers are advised to quote rates after examining the whole tender document.
3. The Earnest Money of **Rs.5,000/- (Rupees Five Thousand only)** in shape of TDR pledged to the GENERAL MANAGER, J&K Grameen Bank should be accompanied with the Tender. Any Tender without EMD will out rightly be rejected by the bank. The TDR may be of any branch of J&K Grameen Bank or any branch of a Scheduled Commercial Bank. Firms / Suppliers registered with Director General of Supplies & Disposals (DGS&D), National Small Industries Corporation (NSIC), Govt. approved sources are exempted. **Tender without EMD shall be considered incomplete and shall be rejected.** In case a successful vendor/vendor fails to provide services as per the Terms & Conditions of the Service Level Agreement, the earnest money shall be forfeited.
4. **Earnest Money of successful vendor shall be released after submission of Service Level Agreement and Performance Bank Guarantee.**
5. **EMD of unsuccessful vendors** shall be released within 02 months after the completion of Tender process. The unsuccessful vendors have to collect the instrument (in original) from General Administrative Department, Head Office Jammu after submitting an application to release the EMD in their favor. Information regarding release of EMD in favor of unsuccessful vendor shall be provided via mail (as mentioned in the tender document of the vendor). Loss of EMD of unsuccessful vendors (if not collected by them within 02 months w.e.f. the date of

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

communication) shall be the sole responsibility of the said vendor. The bank shall not be responsible for loss of instrument after the afore-mentioned time.

6. **Performance Bank Guarantee:** Performance Bank Guarantee amounting to Rs.10,000/- (Ten Thousand only) has to be submitted by the successful vendor in the form of TDR or Bank Guarantee from J&K GRAMEEN BANK or any Scheduled commercial bank which should be valid for a period of 03 years and should be further renewed by the L-1 vendor till the CAMC period of all machines is expired. Failure of successful vendor to provide the services within the stipulated time shall entail invocation of Performance Bank Guarantee or forfeiture of TDR or any other form of deposit as the case may be.
7. **The contract shall come into effect w.e.f date of issue of Rate Contract Order by the Bank and shall be binding on the successful vendor. The vendors are advised to ensure that they have proper staff and Office in Jammu region and Kashmir region.**
8. TDS and GST TDS will be deducted from all Bills at the prescribed rates applicable from time to time.
9. The rates finalized shall remain valid for three (03) years.
10. The successful vendor shall provide the services w.e.f. **date of issue of Rate Contract Order by the Bank** failing which the Bank shall be at liberty to cancel the contract of the defaulting vendor and the earnest money of the successful vendor shall be forfeited without assigning any reason. Besides, the Bank shall be entitled to recover from the successful vendor any loss/damages which the bank may incur due to default of the successful vendor.
11. The vendor has to provide the mobile numbers of the technicians deployed to Bank. Further, **Call Escalation Matrix should be provided for resolution of complaints.**
12. Bank, if not satisfied with the services provided by the successful vendor i.e. if there is delay in providing services to the Branches, Bank may cancel the entire contract and invoke the Performance Guarantee/EMD including black-listing of the vendor.
13. The Bank reserves the right to accept/reject any Tender/or all Tenders without assigning any reason thereof.
14. The conditional Tenders shall be rejected outrightly and no correspondence of any nature shall be entertained.

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

15. The Vendor should also provide Declaration regarding not-being blacklisted or otherwise and Declaration that the documents attached in response to this bid are genuine and bonafide to be submitted.
16. Bank may disqualify the vendor, if at any time, it is found that any information submitted by the vendor/service provider as mentioned in the Tender document is false or materially inaccurate/incomplete/incorrect.
17. **Dispute:** If a dispute of any kind, whatsoever, arises between the Bank and vendor/successful vendor in connection with or arising out of the contract of supply of goods/providing of service, whether before or after the repudiation or termination of the contract, including any disagreement by either party with any action, in-action, determination; matter in dispute shall be referred to the Internal Dispute Resolution Committee of the Bank.
18. **Jurisdiction:** All disputes between the parties after the repudiation/cancellation, termination, or abandonment thereof shall be referred to a sole arbitrator for adjudication through arbitration, if reference thereof to Dispute Resolution Committee of the Bank is not acceptable to the vendor/service provider as the case may be, the arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act 1996. The Courts in Jammu alone shall have jurisdiction over such arbitration proceedings.
19. The resultant contract will be interpreted under Indian & J&K UT Laws.
20. **Vendors are not permitted to alter or modify their bids after submission of the tender document.**
21. The Tenderer should **sign & affix his/her firms stamp on each page of the Tender documents** and all its related documents. Tender documents not containing signature and stamp of the vendor/ firm shall be rejected.
22. **The successful vendor has to submit duly signed and stamped notarized Service Level Agreement to the Bank within 10 days w.e.f. the date of issue of Rate Contract Order by the Bank, on the agreed Terms & Conditions. Format of Service Level Agreement shall be provided to the successful vendor.**
23. Bank shall have the right to call upon the information regarding status of Supply Order at any point of time.

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

- 24. Sensitive Information:** Any information considered sensitive must be protected by the vendor / vendor from unauthorized disclosure, modification or release or access. The Successful Vendor has to sign a Non-Disclosure Agreement with the Bank.
- 25. The vendor undertakes to ensure that upon delivery, all materials, apparatus/equipment to be provided under this order shall be new from original equipment manufacturer (OEM), free from any defects and all components thereof will fulfil the performance data characteristics and properties and serve the purpose with maximum operational dependability.**
- 26. SUPPLY ORDERS:**
- a. L-1 vendor has to supply and install machines - Note Sorting Machines (1+1 pocket) or Note Counting Machines with fake note detector as required by the Bank **within 10 days from the date of the issuance of Supply Order.**
 - b. Supply Orders shall be placed with the L-1 vendor at the rate finalized by the Bank, any time during the contract period of 03 years. The vendor has to supply and install the required machine at the Branch / Office specified in Supply Order. Contact details of the Branch / Office shall be mentioned on the Supply Order.
 - c. The vendor should ensure that the spares of the machines should remain available with them upto a time period of 08 years (Contract period + Warranty period + CAMC period) w.e.f the date of issue of Rate Contract Order issued by the Bank.
 - d. The vendor shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition, the vendor shall comply with all applicable safety standard codes and regulations.
- 27. WARRANTY: The vendor shall provide a comprehensive warranty of minimum 02 Years from the date of commissioning of Note Sorting Machines (1+1 pocket) and minimum 01 year warranty for Note counting Machines with fake note detector.**
- 28. COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC):**
- a. The comprehensive Annual Maintenance Contract shall start immediately after expiry of the warranty period of the machine at the rate finalized by the Bank.
 - b. CAMC period for Note Counting Machine with fake note detector is 04 years w.e.f date of expiry of warranty period of the machine installed at respective Branch / Office.
 - c. CAMC period for Note Sorting Machines (1+1 pocket) is 03 years w.e.f date of expiry of warranty period of the machine installed at respective Branch / Office.

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

- d. The vendor shall ensure to repair and maintain all machines being supplied to the Bank and shall replace all parts / spares during the CAMC period at his own cost. **No payment shall be borne by the Bank.**
- e. The vendor has to align technician/s to visit the Branch / Office for routine inspection of the machine during each quarter. **04 no. of visits are mandatory in a year – 01 in each quarter. Inspection report has to be submitted failing which the CAMC payment shall not be released.**
- f. In addition, the vendor has to align technician/s to visit the Branch / Office as and when a complaint is lodged. Any issue of the machine should be resolved / rectified within 24 hours w.e.f the date of lodging the complaint. The complaint shall be lodged on the registered e-mail address of the vendor.
- g. In case, the issue can't be resolved at the Branch / Office and the machine has to be taken to the service center, the vendor shall supply and install alternate machine at the Branch / Office at his own cost in order to ensure that the Business Continuity of the Branch is not hampered. **The technician aligned by the vendor should carry a functioning machine with him while visiting any Branch so that the alternate machine may be installed at the said Branch if the need arises to carry the existing machine at the Service Centre for repairs.**
- h. Contact details of the technicians / SPOC should be provided along with Call Escalation Matrix.

29. PAYMENT TERMS: Payment shall be released in the following manner:

30 (a). PAYMENT ON ACCOUNT OF SITC OF NCM and NSM (1+1) pocket:

1. **Payments shall be released only after submission of PBG and Service Level Agreement .**
2. 90 % of the total bill shall be released within 15 days after submission of duly verified bill and commissioning certificate by the Branch Head / Incharge.
3. 10% of the total bill shall be deducted as Retention Money and shall be released within 15 days **after completion of the warranty period of the respective machine.**
4. **Vendor should handover the original Bill and Commissioning report at respective Branch / Office and should also submit the soft copy of the same at the following e-mail address: pdg.hoj@jkgb.in failing which the payment shall not be released.**

30 (b). PAYMENT ON ACCOUNT OF CAMC OF MACHINE:

1. CAMC cost per annum (as finalized by the Bank) shall be released at the end of each half year basis subject to submission of inspection reports by the vendor. **The vendor has to submit 04 inspection reports during each year of CAMC period.**
2. If the vendor fails to submit the inspection report, CAMC charges pertaining to respective quarter shall not be released. In case, the vendor fails to submit inspection reports during the

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

CAMC period, Bank reserves the right to cancel the CAMC contract and to forfeit the Performance Bank Guarantee of the vendor.

30. PENALTY:

- a. **Penalty on account of non-submission of PBG and Service Level Agreement by L-1 vendor:** If L-1 vendor fails to submit the PBG and Service Level Agreement within 10 days from the date of issue of Rate Contract Order by the Bank, due to any reason, Bank may cancel the entire contract of the said vendor. Further, the EMD submitted by the said vendor shall be forfeited. In such cases, Bank reserves the right to execute the contract with L-2 bidder.
- b. **Penalty on account of non compliance of Supply Order by L-1 vendor within the stipulated time:** If L-1 vendor fails to supply and install the machines at the respective site **within stipulated time as mentioned at Para 27 above** from the date of issue of Supply Order due to any reason, penalty @Rs.200/- per day shall be imposed subject to a maximum of Rs.2,000/-. Also PBG shall be forfeited and Bank may cancel the contract of the said vendor. Further, the said vendor shall be black-listed. **The same shall be intimated to Indian Banks' Association. The vendor is advised to ensure that the machines are readily available as and when the Supply Order is issued by the Bank.**
- c. **Penalty on account of non-rectification of any fault arised during the Warranty period:** If L-1 vendor fails to rectify any fault occurred in the machine during the **warranty period within 24 hours w.e.f** the date of intimation of such defect to the vendor (complaints shall be lodged on the e-mail address provided by the vendor), due to any reason, **penalty @Rs.200/- per day shall be imposed subject to a maximum of Rs.2,000/-**. In case of default, Bank may utilize the services of other agencies to amend and make good such defects and all expenses / damages / losses shall be recovered from the L-1 vendor or deducted from any money due to the vendor including Retention Money besides imposing penalty as mentioned above. If the said incident is repeated two or more-times, Bank may cancel the contract and forfeit the PBG of the L-1 vendor. Further, the said vendor shall be black-listed. **The same shall be intimated to Indian Banks' Association. In case, the vendor installs alternate machine in place of the existing machine till the existing machine is repaired, penalty shall not be imposed.**

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

d. **Penalty on account of non-rectification of any fault arised during CAMC period:** If L-1 vendor fails to rectify any fault occurred in the machine during the **CAMC period within 24 hours w.e.f** the date of intimation of such defect to the vendor (complaints shall be lodged on the e-mail address provided by the vendor), due to any reason, **penalty @Rs.200/- per day shall be imposed subject to a maximum of Rs.2,000/-**. In case of default, Bank may utilize the services of other agencies to amend and make good such defects and all expenses / damages / losses shall be recovered from the L-1 vendor or deducted from any money due to the vendor including Retention Money besides imposing penalty as mentioned above. If the said incident is repeated two or more-times, Bank may cancel the contract and forfeit the PBG of the L-1 vendor. Further, the said vendor shall be black-listed. **The same shall be intimated to Indian Banks' Association. In case, the vendor installs alternate machine in place of the existing machine till the existing machine is repaired, penalty shall not be imposed.**

31. L-1 Vendor shall ensure that Note Sorting machines provided should be tested for accuracy and consistency on a quarterly basis and recalibrated, if required. In this connection, L-1 bidder shall align technicians on quarterly basis to visit Branches / Offices of the Bank (during warranty period and CAMC period) wherein Note Sorting Machines (1+1) pocket are supplied and installed by vendor and submit duly signed and stamped Certificate regarding the same. Format of the Certificate shall be provided to L-1 vendor.

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

F. MINIMUM ELIGIBILITY CRITERIA AND DOCUMENTS TO BE SUBMITTED:

Bidders meeting the following criteria are eligible to submit their Bids along with supporting documents. If the Bid is not accompanied by all the required documents supporting eligibility criteria, the same would be rejected:

S NO.	Eligibility Criteria	Documents to be submitted in the Technical Bid Envelope
1	The vendor must be a Firm / Proprietary / Partnership / Company registered under Companies Act.	a. Registration Certificate / Shop License / Certificate of incorporation issued by Registrar of Companies (whichever applicable). b. PAN of Firm c. GST Registration d. OEM Authorization Certificate
2	The Vendor should have a minimum experience of four (04) years regarding Supply and Installation of Note Sorting Machines (1+1 pocket) and Note Counting Machines with fake note detector at Scheduled Commercial Banks / Financial Institutions <ul style="list-style-type: none">Supplied and Installed Minimum 10 Note Sorting Machine (1+1) Machines during Financial Years 2020-21, 2021-22 and 2022-23, 2023-24.Supplied and Installed 60 Note Counting Machines with fake note detector during Financial Years 2020-21, 2021-22 and 2022-23 and 2023-24.	Copy of the work orders and work completion certificates issued by the respective organization specifying following information relating to the works carried out during the period from 01/04/2021 to 31/03/2024: 1. Scope of work. 2. Contract value. 3. No. of Machines Supplied. 4. Duly certified Performance Certificate
3	The vendor should have a minimum average annual turnover of Rs.10.00 Lakhs for the last two Financial Years 2022-23 and 2023-24.	Duly Attested Certificate by CA to be enclosed.
4	The vendor should be a profit making firm during last two Financial Years 2022-23 and 2023-24. Net Profit after tax shall be considered.	*Copies of the P&L Account and Balance Sheet (audited, if applicable). *Copies of ITR
5	The vendor should have a well maintained registered office in UT of J&K and should have enough staff to provide services in UT of J&K and UT of Ladakh within 24 hours	Details of the office along with the staff should be provided

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

6	Vendor should not have been disqualified / debarred / blacklisted from any Governments, Semi-governments, PSUs, Banks.	Undertaking as per Annexure – 4 should be provided
7	The model quoted by the vendors should have been released / operational in the India for at least one year as on 31.03.2024 (for which proof shall be furnished confirming to the technical specifications	Details of the model and its launch date
8	The model of Note Sorting Machine (1+1) offered by the bidder should be tested by Govt. of India Laboratory against the RBI Guidelines RBI/2022-23/79 DCM(NPD) No. S488/18.00.14/2022-23 dated 01.07.2022 (Guidelines on Note Authentication and Fitness Sorting Parameters). The Test result should mention that the machine offered complies with these guidelines by RBI.	Lab Report

NOTE: Copies of all the relevant documents should be duly signed and stamped by the vendor and enclosed in Technical Bid Envelope along with tender document, EMD and receipt of Tender fees.

G. DOCUMENTS TO BE SUBMITTED IN COMMERCIAL BID ENVELOPE:

Commercial Bids only (No other document is required to be submitted with the Commercial Bid).

We have read and understood the abovementioned minimum eligibility criteria and shall abide by the same.

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723**DATED: 03.08.2024****Annexure: 1****Minimum Technical Specifications For Note Counting Machines with fake note detector**

			REMARKS of Vendor (Yes / No)
GENERAL	Feed Mechanism	Friction Type	
	Model Variant	Desktop Type	
	Suitability for Currency	Indian Currency	
	Type of Notes	Loose	
	Operation Mode	Auto Mode, Manual Mode, Batch Mode, Verify Mode	
	PHYSICAL CHARACTERSTICS	Hopper Capacity	200 to 250
Weight		Minimum 4 kilogram	
POWER CHARACTERSTICS	Power Supply	230 V AC \pm 10 % , 50 Hz \pm 2 %	
	Power Consumption	80 Watt	
TECHNICAL SPECIFICATIONS	Counting Speed	Minimum 1000 notes per minute	
	Automatically Detects Faulty/counterfeit Notes	Yes	
	Counterfeit Notes Detection Method	Ultraviolet Sensors, Magnetic Sensors, Infrared Sensors	
	Double Note Detection	Yes	
	Adjustable Mechanism for Sensitivity of Ultraviolet /Magnetic/Infrared Sensors	Yes	
	Display Type	LCD	
	Number of Display digit	4	
	counting Accuracy of Machine	100 percent	
	Key Pad	Feather Touch/ Button	
	Noise Level	Upto 60 decibel	
	Availability of Batch Mode for counting bundles of 100	Yes	

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

	Notes from a larger Lots of Notes		
	Extra Display Containing all features of Main Display	Yes	
	Pip Alarm if counted number is not equal to preset number in CHECK and BATCH mode	Yes	
	Other features	HEAVY DUTY	
SERVICES	Self Diagnostics for Electrical and Mechanical fault	Yes	
	Warranty	1 year	
OPERATING CONDITIONS	Minimum Operating Temperature	-5 degree Celsius	
	Maximum Operating Temperature	55 degree Celsius	

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723**DATED: 03.08.2024****Annexure: 2****TECHNICAL SPECIFICATIONS / Machine Characteristics of NSM (1+1 pocket)**

S No.	Description (with Min requirements)	Bidders Remarks
01	Model No. of the machine	
02	Model /Brand – Desk top - Ergonomic design strictly capable of working in all weather conditions(including freezing cold, high humidity, and dusty conditions)	
03.	Number of stackers with capacity – One or more with a minimum 250 note capacity.	
04	Number of reject stackers with capacity -one or more with Min. of 50 Notes Capacity	
05	Counting speed- Min 1100 notes per minute	
06	Feeding capacity–Minimum of 500 notes with Assisted feed Mechanism	
07	Machine should work on any orientation of the notes	
08	Fitness Sorting	
09	Denomination Sorting	
10	Orientation Sorting	
11	Machine must detect and sort suspect / counterfeit Notes	
12	Possibility of up gradation of software as per RBI directive.	
13	The technology must be image based (With Dual Contact image Sensors) for scanning note on both sides while processing along with all other sensors like magnetic sensor, UV sensor, Thickness sensor, infrared sensor etc.	
14	User interface: machine should have attached printer, dual display with function, menu. Keys, external display for count of notes at no extra cost.	
15	Power supply requirements and consumption.	
16	Voltage stabilizer–in-built or external?(at no extra cost)	
17	Machine should be able to segregate the note issued prior to demonetization and software upgrading compatibility to make changes	
18	Machine should have LCD graphic mode, Digital display of information with value of currency/No. of Notes.	
19	Warranty (2 years unconditional)	

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

20	Counterfeit alarm	
21	Error Indicators: Beeps, Display background colour changes and displays the reason of suspect.	
22	Operating Temperature: -5 °C to 55 °C	
23	The model of Note Sorting Machine (1+1) offered by the bidder should be tested by Govt. of India Laboratory against the RBI Guidelines RBI/2022-23/79 DCM(NPD) No. S488/18.00.14/2022-23 dated 01.07.2022 (Guidelines on Note Authentication and Fitness Sorting Parameters). The Test result should mention that the machine offered complies with these guidelines by RBI.	

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

Annexure: 3

DETAILS OF VENDOR AND CALL ESCALATION MATRIX

S No.	Particulars	Details
1	Name of Firm	
2	Name of Authorized Signatory	
3	Address of the Registered Office	
4	Contact No.	
5	E-Mail ID	
6	Name of Contact Person / SPOC	
7	Year of Establishment of Firm	
8	PAN No. of Firm	
9	GST No. of Firm	
10	Bank Details (Payment shall be credited in this account)	
10 a	Account No	
10 b	Account Name	
10 c	IFSC Code	

S No.	Level	Name of Person	Contact Number	e-mail address
01	Level - 1			
02	Level – 2			
03	Level – 3			
04	Level – 4			
05	Level – 5			

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

Annexure: 4

DECLARATION

(To be given on Firm/ Company Letter Head)

To

The General Manager

J&K Grameen Bank

Head Office, Narwal

Jammu

Dear Sir,

1. I/We have read and understood the contents of the Tender/Rate Contract and agree to abide by all the terms and conditions of this Tender.
2. I/We also confirm that in the event of my/our tender being accepted, I/we hereby undertake that the EMD submitted by me/us shall be retained by the Purchaser and shall be released after I/We have submitted Performance Security as a pre-requisite for signing the Contract Agreement.
3. I/ We also confirm and undertake that the documents attached and information provided by me/us to the bank in response to the Tender/ Rate Contract is/ are genuine to the best of my knowledge. In case any of the documents/ information is found to be false/ fake/incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.
4. I/We further undertake that none of the Proprietor/Partners/Directors of the firm/Company was or is Proprietor or Partner or Director of any firm/ Company with whom any Government Deptt/ PSU or Bank has blacklisted/ banned / suspended business dealing. I/We further undertake to report to the J&K Grameen Bank immediately after we are informed but in any case not later than 15 days, if any firm/Company in which Proprietor /Partners/Directors are Proprietor or Partner or Director of such a firm/Company which is blacklisted/banned/suspended in future during the currency of the Contract with you.
5. I/We here by confirm and declare that we, M/S _____ have never been blacklisted/De-registered by any Government department/ Public Sector Undertaking/ Private Sector/or any other agency for which we have executed/ undertaken the works/ services .

(Signature of the Vendor)

Name:

Date:

Designation:

Seal of the Firm/ Company

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

Annexure: 5

Details of Registered Office and Staff

COMPLETE ADDRESS:

S No.	Name Of Staff Member	Designation	Contact No.
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

Annexure: 6

**Commercial Bid regarding Supply, Installation, Testing, Commissioning & CAMC of
Note Counting Machine With Fake Note Detector**

S No.	Particulars	Model No	Total Cost (excluding GST) in Rs.
01	Supply, Installation, Testing and Commissioning of Note Counting Machine With Fake Note Detector (NCM)		
02	CAMC of NCM for 1 st year after expiry of warranty period	Not Applicable	
03	CAMC of NCM for 2 nd year after expiry of warranty period		
04	CAMC of NCM for 3 rd year after expiry of warranty period		
05	CAMC of NCM for 4 th year after expiry of warranty period		
TOTAL COST per machine (excluding GST)			A.

As on date, GST on S No. 1 is % and GST on S No. 2 to 5 is % (Please specify present GST %age).

- Rates should be inclusive of all charges (including service charges, all other taxes etc.) and excluding GST.
- GST shall be paid as per the guidelines of Gol. L-1 vendor has to mention GST number, %age, amount on the bills.
- **Rate Contract Period:** 03 years w.e.f date of issue of Rate Contract Order.
- **Warranty Period:** 01 year w.e.f date of installation of machine
- **All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected.**
- **L-1 shall be declared on the basis of total cost per machine (excluding GST) as mentioned at A.**

(Signature of the Vendor)

Name:

Date:

Designation:

Seal of the Firm/ Company

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

Annexure: 7

**Commercial Bid regarding Supply, Installation, Testing, Commissioning & CAMC of
Note Sorting Machine (1+1 Pocket)**

S No.	Particulars	Model No	Total Cost (excluding GST) in Rs.
01	Supply, Installation, Testing and Commissioning of Note Sorting Machine (1+1 Pocket) (NSM)		
02	CAMC of NSM for 1 st year after expiry of warranty period	Not Applicable	
03	CAMC of NSM for 2 nd year after expiry of warranty period		
04	CAMC of NSM for 3 rd year after expiry of warranty period		
TOTAL COST per machine (excluding GST)			B.

As on date, GST on S No. 1 is % and GST on S No. 2 to 4 is % (Please specify present GST %age).

- Rates should be inclusive of all charges (including service charges, all other taxes etc.) and excluding GST.
- GST shall be paid as per the guidelines of Gol. L-1 vendor has to mention GST number, %age, amount on the bills.
- **Contract Period:** 03 years w.e.f date of issue of Rate Contract Order.
- **Warranty Period:** 02 years w.e.f date of installation of machine
- **All columns should be duly filled. In case there is mis-calculation, the bid shall be rejected.**
- **Lab Report is mandatory failing which the bid shall be rejected.**
- **Quarterly Certificate of Note Sorting Machine (1+1) pocket as mentioned at Para F (31) should be submitted failing which the retention money, CAMC charges, PBG shall not be released.**
- **L-1 shall be declared on the basis of total cost per machine (excluding GST) as mentioned at B.**

(Signature of the Vendor)

Name:

Date:

Designation:

Seal of the Firm/ Company

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723**DATED: 03.08.2024****Annexure: 8****CHECK LIST**

S NO.	List of Documents	Whether self-attested copy enclosed (Yes/No)	Page No. Where the documents Enclosed.	REMARKS
1	Duly Signed and Stamped Tender document			
2	Receipt of Tran/UTR no. of Tender Fee.			
3	TDR of Earnest Money Deposit			
4	Bank details (Account No and Name, Bank name, IFSC code)			
5	Copy of Registration Certificate (MSME, NSIC, DGSD)			
6	Copy of PAN			
7	Copy of GST Registration Certificate			
8	Details of Financial Statements			
8 (a)	Balance Sheet for FY 2020-21			
8 (b)	Balance Sheet for FY 2021-22			
8 (c)	Balance Sheet for FY 2022-23			
8 (e)	Profit & Loss Statement for FY 2020-21			
8 (f)	Profit & Loss Statement for FY 2021-22			
8 (g)	Profit & Loss Statement for FY 2022-23			
9	Annual Turnover Certificate duly attested by CA			
10	Income Tax Returns			
10 (a)	Assessment Year 2021-22			
10 (b)	Assessment Year 2022-23			
10 (c)	Assessment Year 2023-24			
11	Declaration regarding not-being blacklisted / debarred.			
12	Declaration that the documents attached in response to this bid are genuine and			

Sign & Stamp:

TENDER REF NO. JKGB/GAD/NCM & NSM/2024-25/2723

DATED: 03.08.2024

	bonafide			
13	Experience Certificate issued by Scheduled Commercial Banks / Financial Institutions			
14	Copy of Work orders and Work Completion Certificates issued by Scheduled Commercial Banks / Financial Institutions			
15	Details of Registered Office In UT of J&K along with authorized officials, valid phone numbers and email			
16	Lab Report			
17	Annexure – 1			
18	Annexure – 2			
19	Annexure – 3			
20	Annexure – 4			
21	Annexure – 5			
22	Annexure – 6 (enclosed in Commercial Bid envelope only)			
23	Annexure – 7 (enclosed in Commercial Bid envelope only)			
24	Annexure – 8			
25	OEM Authorization Certificate			

Sign & Stamp: