

Annexure-1

Notice inviting applications from eligible candidates for the post of 'Consultant' in NSFDC

The National Scheduled Castes Finance & Development Corporation (NSFDC), is a Government of India Undertaking under Ministry of Social Justice & Empowerment (MoSJE) is providing concessional financial assistance in the form of loan under its credit-based schemes for socio-economic development of persons belonging to Scheduled Castes. Further, NSFDC also provides financial assistance in the form of grant under its non-credit based schemes, i.e. Skill Development Training Programme to enhance competency level of its target group and make them employable both in self-employment and wage-employment.

2. The Corporation is looking for a 'Consultant' retired from CPSEs, Public Sector Banks, Regional Rural Banks and Central Government Ministry/ Departments purely on contract basis having comprehensive understanding of social sector schemes. This position requires an experienced, dedicated, hardworking and efficient person in relevant field.

Name of Post	No. of Post	Maximum Age (Upper Limit)	Educational Qualification & Experience	Post/Rank held at the time of retirement in case of Retired Govt./PSU employees
Consultant	01	63 years (As on 31/07/2024)	PG Degree/ Degree in any discipline (minimum 20 years of experience) <ul style="list-style-type: none">• Strong written and verbal communication skills.• Must have proficiency in working with MS Excel, PowerPoint• Must be fully aware of various loan products and interest subvention models of the Banks which are national priorities (MUDRA, Stand Up India etc.)• Self-driven with exceptional analytical and problem solving skills.	In the ranks of CM/ AGM/ DGM or equivalent in GoI.

3. **Remuneration:** A fixed consolidated amount shall be paid as under:

Post	Emoluments
Consultant	Rs.80,000/- per month

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The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period. Remuneration will further be subject to as per the guidelines issued by the Department of Expenditure, Ministry of Finance and also as per the guidelines issued by the DOP&T and DPE from time to time.

Their engagement in NSFDC shall not be considered as a case of re-employment.

4. **Period of engagement:** Consultant shall be engaged initially for a period of 6 months which may be extended depending upon the requirement and performance review of the Consultant. The engagement of Consultant would be on full-time basis and he/she would not be permitted to take up any other assignment during the period of Consultancy with the NSFDC. The engagement can be cancelled at any time by the NSFDC without assigning any reasons.

5. **Place of Posting:** The Consultant will be required to travel extensively and also liable to be posted at NSFDC HQ, Delhi or any of its Liaison centers at Kolkata, Lucknow, Mumbai and Bengaluru.

6. **Allowance:** He/she will not be entitled to any other allowances such as Dearness Allowance, HRA, CGHS, medical reimbursement etc. or any other pecuniary benefits as admissible to the other regular employees of the Corporation.

7. **TADA and other Boarding/Lodging Charges:** shall be payable as per entitlement applicable to the existing executives of equal grades wherever tours are undertaken for the jobs related to the assignment.

Posts	Entitlements as per the existing grade in NSFDC
Consultant	E-4

8. **Leave:** No leave except casual leave @ 1.5 days for each completed month of service is admissible. Accumulation of leave beyond a calendar year will not be allowed.

9. **Working hours:** The days of work will be the same as those applicable to regular employees but may be required to attend office on Saturday/ Sunday/ holidays, in case of exigencies of work.

10. **Termination of Engagement:** The engagement of consultant can be terminated at any time without assigning any reason, if:

- (i) If the Consultant is unable to accomplish the assigned work within the stipulated time and fails to accomplish work as per the satisfaction.
- (ii) If the consultant fails in timely achievement of the milestones as decided by the NSFDC.
- (iii) If the Consultant is found lacking in honesty and integrity.

11. **Procedure of Selection:** Candidate meeting the conditions as given above shall be shortlisted based upon the criteria formulated and personal interaction with the duly constituted Selection Committee. No TA/DA will be provided to any candidate for attending personal interaction.

10. Persons meeting the required eligibility criteria and willing to join immediately may submit their applications in the enclosed format along with the supporting documents (self-attested) to Smt. Rajni Mongia, Chief Manager (HR), NSFDC, 14th Floor, SCOPE Minar, Core – 1&2, Delhi – 110092. Tel: 011-22054387 and mail at: hr.nsfdc@gmail.com latest by **04th September, 2024**.



APPLICATION PRO-FORMA

Post Applied for:- _____

Last Date of Application: 04th September, 2024

Photograph
to be
attached
here

1.	Name of the Candidate (Block Letter)	
2.	Date of Birth	
3.	Sex	
4.	Father/Husband's Name	
5.	Correspondence Address	
6.	Mobile no	
7.	Email Id	
8.	Academic & Professional Qualification	
9.	<i>Post/Rank held at the time of Retirement\ (Substantive Grade)</i>	
10.	<i>Date of Retirement- (Copy of Retirement Order and Last Pay Certificate shall be attached)</i>	
11	<i>Pension Drawn (Copy of PPO be enclosed)</i>	
10.	Work Experience, indicating the name of employer, duration & job responsibilities)	

Sl. No.	Name & Address of the employer Organization	Designation	Years of experience (From – To)	Brief job description
I.				
11.	Additional information, if any, which you would like to mention in support of your suitability for the post (Separate Sheet may be used if required)			

(Kindly attach detailed CV including passport size photograph)

I declare that the information furnished by me in the application is true and correct to the best of my knowledge and belief. In case of any discrepancy of information the candidature will be cancelled.

Date:

Place:

Signature of the Applicant